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AMENDMENT 1
BANKING SERVICES
REQUEST FOR PROPOSALS # 03-20/21
August 31st, 2021

Request for Proposals # 03-20/21, Banking Services is amended as follows:

This addendum is issued to clarify the previously issued request for proposal documents and is hereby made a part of the contract documents. All requirements of the documents not modified herein shall remain in full force and effect as originally set forth.

1. **Question:** One of the stipulations in the RFP states that the bank had to have a brick and mortar within 3 miles of the City limits? We have one at 3.5 miles and wanted to know if that was a hardline rule at 3 miles, as we are only about a ½ mile off?
1. **Answer:** Per the RFP Section 2.4 Minimum Qualifications/Requirements item (3) on Page 10 states that "Shall have banking branch(es) located within 3 miles of any part of the territorial boundaries of the City of Miami Springs, Florida. Provide a list of office/branches within these limits, including hours of operation." The City will accept the proposal and take into consideration the additional ½ mile distance variance.
2. **Question:** What accounting software does the City use?
2. **Answer:** The software name has changed throughout the years, but is known as Sunguard HTE, Superion or Central Square.
3. **Question:** Who is the incumbent bank and how long has the City been with that incumbent bank?
3. **Answer:** The incumbent bank is BB&T. We have been banking with BB&T for 10 years (after being awarded two separate contracts via RFP# 05-10/11 and 05-15/16, each with five-year terms).
4. **Question:** The City has a card program with Suntrust, but it doesn't seem to be a part of the Scope of this RFP, is that correct? Will you be entertaining information and offers on that as well? Could the City provide when that contract will be up for renewal?
4. **Answer:** The City's purchasing card program is not referenced in the Scope of Service as a requirement or component of this RFP, but was solely referenced as a program the City is currently using. The current contract for purchasing cards with Suntrust expires on November 2023.
5. **Question:** On page 15 of the RFP, Section 3.3 Disaster recovery states "provide information regarding their disaster recovery plan, including specific plans related to serving City of Miami Springs in the event of a disaster" and "will have a facility open for the City's use within 72 hours after the disaster is over". Is this a mandatory requirement?
5. **Answer:** The City understands that during a disaster recovery some requirements will be difficult to achieve and as such we will handle these concerns under the circumstances, on a case by case basis.